

Innvotek is a leader in the business of Innovation. We collaborate with organisations to drive business growth and create value through innovation. Driven by a desire to solve complex challenges, we help develop products that accelerate advances in technology and science. We invest both our technical expertise and funding 'know-how' to fuel the commercialisation of inventions and patent portfolios.

Our mission is to energize and streamline a knowledge based economy that will drive innovation.

**Position:** Innovation Consultant (Proposal Writer)

**Location:** Client based - Cambridge, UK

We are currently looking for enthusiastic, creative and motivated individuals with collaborative proposal writing experience, preferably related to a science, engineering or a technical discipline, to join Innvotek's multidisciplinary team in the role of Innovation Consultant. You will be working on the design and development of research, technology and innovation projects. Previous experience with bidding to R&D funding (e.g. H2020, Innovate UK, UKRI) is desirable.

**Main duties and responsibilities:**

- Authoring and supporting development, writing, and editing of a variety of materials for proposals concerned with business impact and commercialisation strategy, technology management and technical contributions for collaborative funded proposals
- Ensuring the proposal meets the appropriate eligibility criteria
- Lead brain-storming sessions for concept generation and validation for our clients and carrying out due diligence and techno-economic feasibility of resulting ideas
- Conduct market research and analysis to the level of detail required to demonstrate sufficient impact for a fundable project
- Research competing technical solutions in order to highlight the benefits and innovation of proposed solution
- Communicate effectively with suitable technical staff, academic partners and industrial clients to gather information for submission of research proposals
- Ensuring proposals are prepared, initially assessed and submitted to the required standard and deadlines
- Review, edit and improve R&D and innovation proposal documents
- Authoring input towards the dissemination of existing projects and Innvotek's commercial strategies
- Working with the Innovation Director, Chief Executive and team colleagues as required, and contribute to a wide range of areas, from different client accounts to internal Innvotek projects.

**Person Specification:**

- Educated to degree level (or equivalent experience) in a scientific, technical or business discipline
- Experience or keen interest in commercial pathways to new product development
- Experience with commercial and public funding, in particular knowledge and experience with European (e.g. Horizon 2020, FP7, Eurostars) and/or UK Funding (e.g. Innovate UK, Regional Funds, Research Councils)
- Strong persuasive writing skills, with tangible commercial influence, preferably demonstrated by a proven track record of proposal / bid writing
- Strong analytical skills and experience with complex and research innovation-related problem solving
- Flexibility and ability to work on multiple projects to meet deadlines
- A passion for writing about concepts and ideas which fulfil a technology/product gap in the market

**What we look for:**

We are looking for people who are smart, curious and pro-active. We value each individual and want you to be the best version of your professional self: continuously improving on your role and always thinking *synergy* (how the pieces of the puzzle fit together and what you can do about it).

**What we offer:**

We are a highly dynamic and international team and we offer a competitive salary based on experience, a level of flexibility which allows you to manage your own time and work spot, and both an open environment and informal culture.

To apply please send your CV highlighting “Innovation Consultant” in the subject line to: [recruitment@innvotek.com](mailto:recruitment@innvotek.com).

Please include your notice period or availability to start, current location and anything else you would like us to know about you.